

# PASSWORD+SMS AUTHENTICATION MANUAL

[www.bluorbank.lv](http://www.bluorbank.lv)

## CONTENTS

|  |   |
|--|---|
| Terms and Definitions .....  | 1 |
| 1. General Description .....   | 2 |
| 2. Activating Password+SMS authentication using the Internet Bank .....  | 2 |
| 3. Regular login to the Internet Bank, using Password+SMS authentication .....                                     | 4 |
| 4. Signing of standard documents and their sending in the Internet Bank<br>using Password+SMS authentication ..... | 5 |

## TERMS AND DEFINITIONS

**Bank** – BluOr Bank AS.

**Internet Bank** – BluOr Bank AS Internet Bank.

## 1. GENERAL DESCRIPTION

- 1.1. The Password+SMS authentication is a means of authentication that is used for:
  - 1.1.1. Logging into the Internet Bank;
  - 1.1.2. Signing payment orders, cash withdrawal requests and different applications in the Internet Bank;
  - 1.1.3. Correspondence with the Bank in the Internet Bank.

## 2. ACTIVATING PASSWORD+SMS AUTHENTICATION USING THE INTERNET BANK

- 2.1. To activate Password+SMS authentication, do as follows:
  - 2.1.1. Open the Internet Bank login page (<https://ib.bluorbank.lv>).
    - 2.1.1.1. In the **User name** field, enter your user name to access the Internet Bank that you have stated in the Application for everyday servicing of an individual client.
    - 2.1.1.2. Click [Login](#).

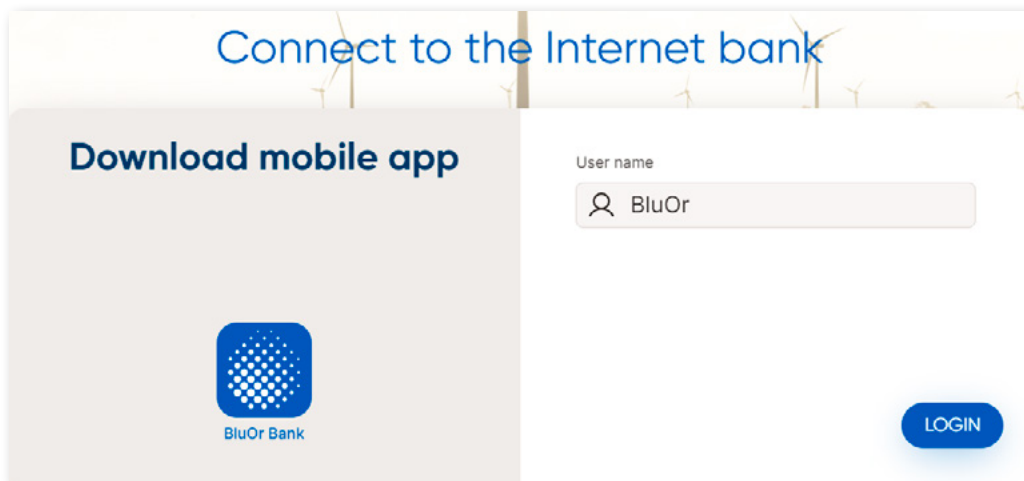


Fig. 2.1. Activating Password+SMS authentication – step 1.

- 2.1.2. You will receive SMS with an initial password for activating Password+SMS authentication.
  - 2.1.2.1. In the **Digipass code/Password** field, enter the initial password.
  - 2.1.2.2. Click [Login](#).

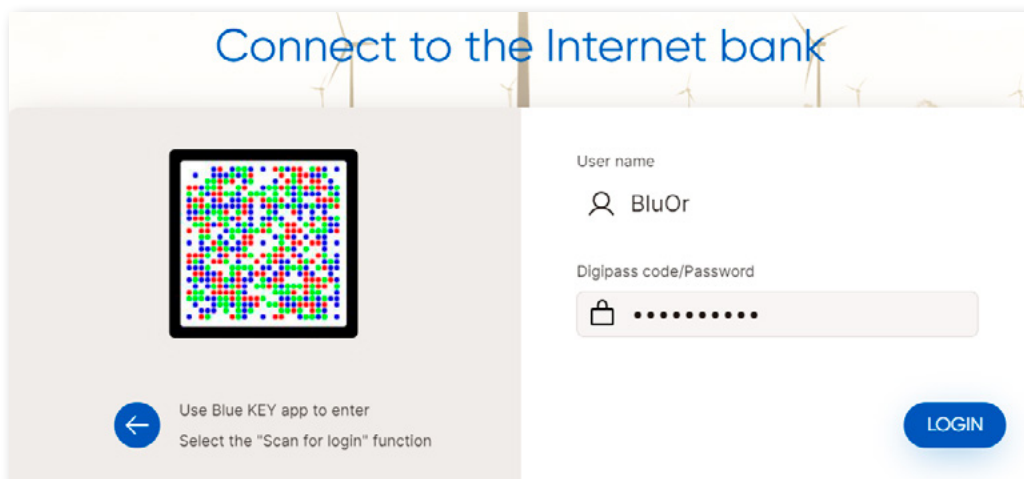
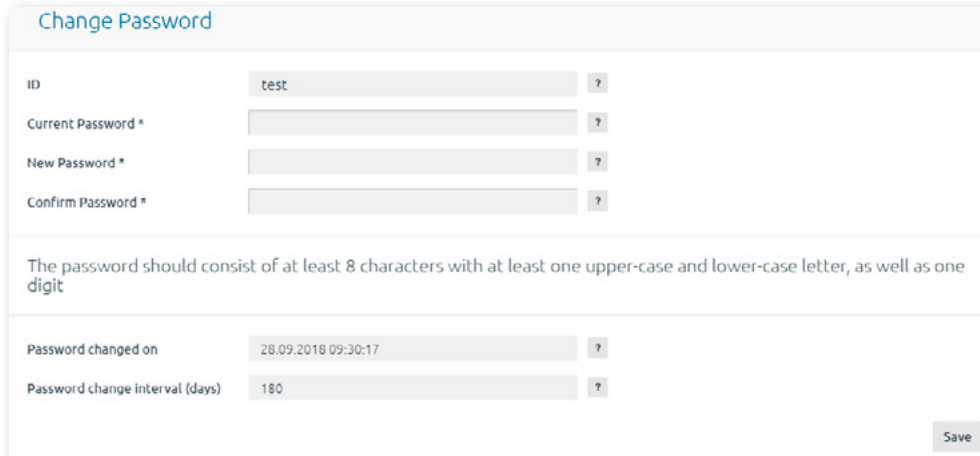


Fig. 2.2. Activating Password+SMS authentication – step 2.

2.1.3. The page for changing the initial password opens.



The screenshot shows a 'Change Password' form with the following fields and values:

- ID: test
- Current Password \*: (empty)
- New Password \*: (empty)
- Confirm Password \*: (empty)

Below the input fields, there is a note: "The password should consist of at least 8 characters with at least one upper-case and lower-case letter, as well as one digit".

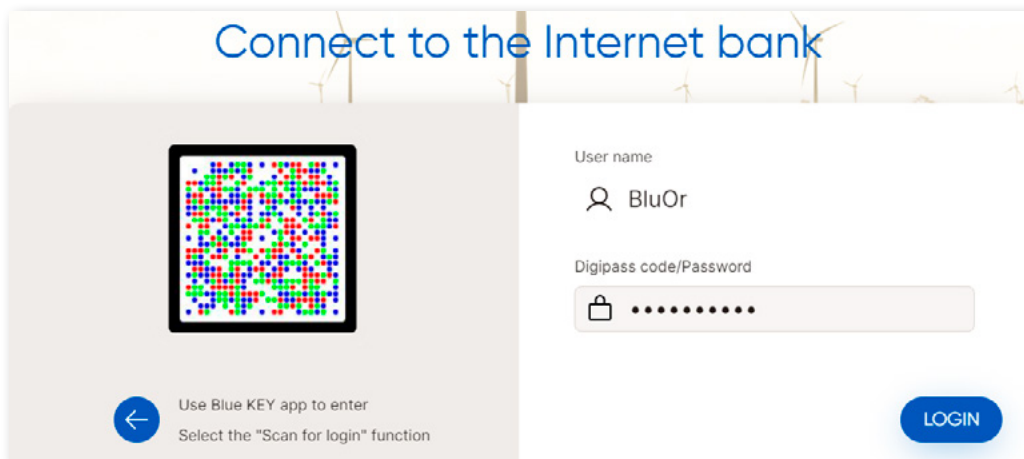
At the bottom, there are two more fields:

- Password changed on: 28.09.2018 09:30:17
- Password change interval (days): 180

A 'Save' button is located at the bottom right of the form.

Fig. 2.3. Activating Password+SMS authentication – step 3.

- 2.1.3.1. In the **Current Password** field, enter the initial password provided by the bank.
- 2.1.3.2. In the **New Password** field, enter your new password.
- 2.1.3.3. In the **Confirm Password** field, enter your new password once again.
- 2.1.3.4. Click **Save**.
- 2.1.4. In 10 seconds, the Internet Bank login page opens.
- 2.1.4.1. In the **User name** field, enter your user name once again.
- 2.1.4.2. In the **Digipass code/Password** field, enter your password and click **Login**.



The screenshot shows the 'Connect to the Internet bank' login page. On the left, there is a QR code and a button with a left arrow. Below the QR code, it says: "Use Blue KEY app to enter. Select the 'Scan for login' function".

On the right, there are two input fields:

- User name: BluOr
- Digipass code/Password: (masked with dots)

A blue 'LOGIN' button is located at the bottom right of the page.

Fig. 2.4. Activating Password+SMS authentication – step 4.

2.1.4.3. In the **SMS code** field, enter the SMS code that you have received in SMS.

2.1.4.4. Click **Next**.

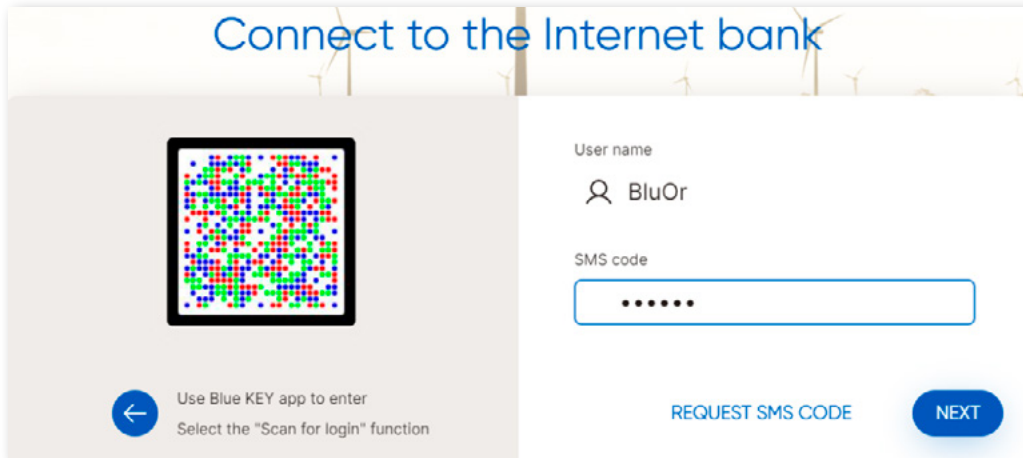


Fig. 2.5. Activating Password+SMS authentication – step 5.

### 3. REGULAR LOGIN TO THE INTERNET BANK, USING PASSWORD+SMS AUTHENTICATION

3.1. To regularly log into the Internet Bank, do as follows:

3.1.1. Open the Internet Bank login page (<https://ib.bluorbank.lv>).

3.1.1.1. In the **User name** field, enter your user name to access the Internet Bank and click **Login**.

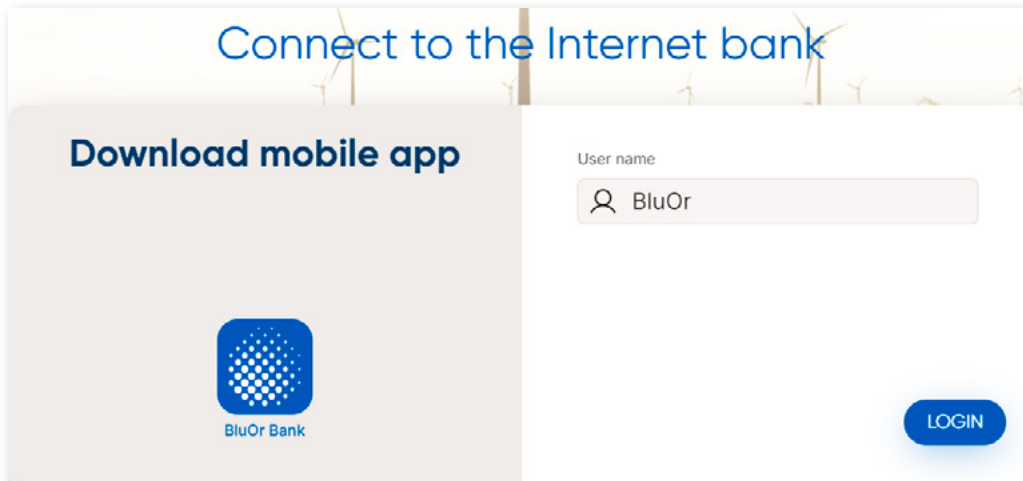


Fig. 3.1. Login to the Internet Bank – step 1.

3.1.1.2. In the **Digipass code/Password** field, enter your user name and click [Login](#).

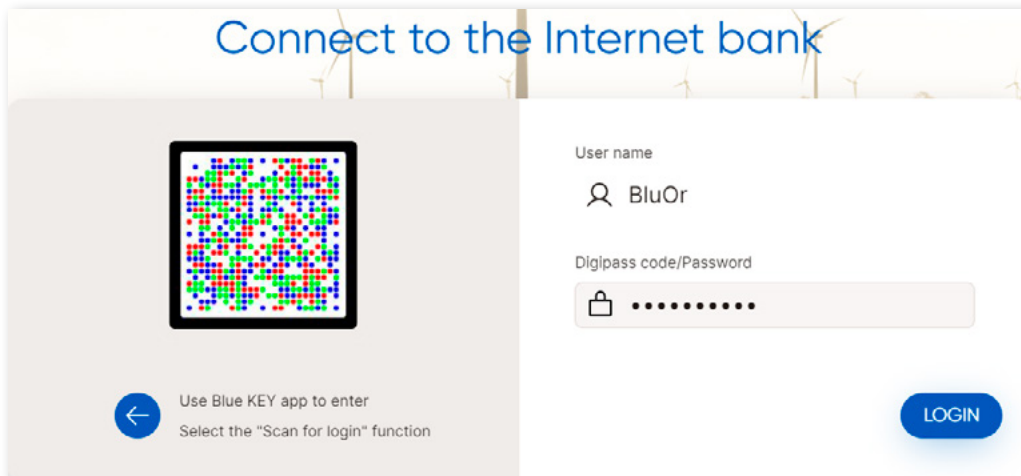


Fig. 3.2. Login to the Internet Bank – step 2.

3.1.1.3. In the **SMS code** field, enter the SMS code that you have received in SMS. Click [Next](#).

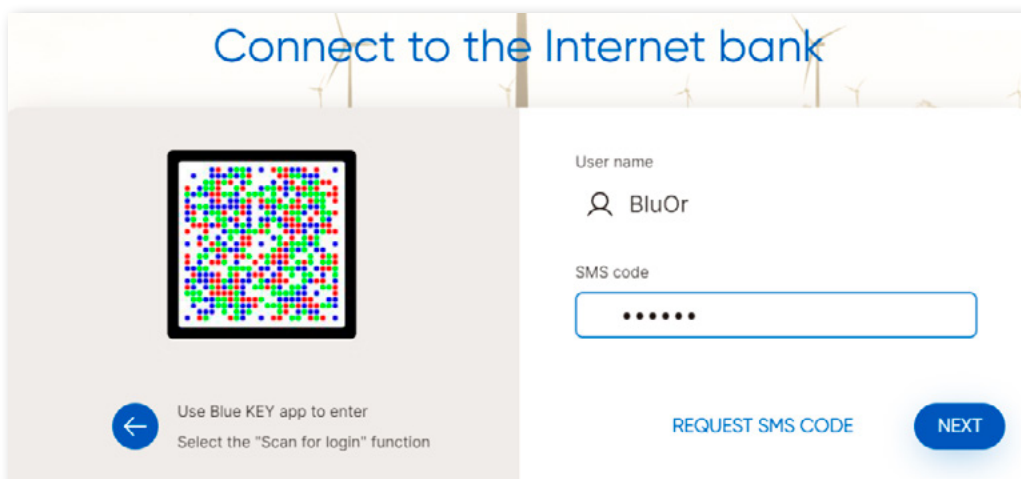


Fig. 3.3. Login to the Internet Bank – step 3.

## 4. SIGNING OF STANDARD DOCUMENTS AND THEIR SENDING IN THE INTERNET BANK USING PASSWORD+SMS AUTHENTICATION

4.1. Standard documents (applications, questionnaires, confirmations and other PDF documents) can be signed and sent in the Internet Bank.

4.1.1. Fill in a PDF document online and save it on your computer.

4.1.2. Log into the Internet Bank, using Password+SMS authentication.

4.1.3. In the Internet Bank, click **Compose**.

4.1.3.1. In the **Topic** field specify the topic of the message or select **Message to operator**.

4.1.3.2. In the **Message** field enter your message to the Bank.

4.1.3.3. Click **Add files...** and select the file you want to send. The file name will be displayed.

4.1.3.4. Click **Upload all** or **Upload the file**.

4.1.3.5. Click the [Save](#) and send button in order to open a dialog for signing the message with an **SMS code**. Enter an SMS code you have received in your mobile phone into the SMS code field and click [Send](#).